

A meeting of the **CABINET** will be held in **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **WEDNESDAY, 18 MAY 2016** at **ON THE RISING OF THE ANNUAL MEETINGS OF COMMITTEES AND PANELS** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 5 - 10)

To approve as a correct record the Minutes of the meeting held on 21 April 2016.

**M Sage
388169**

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

3. APPOINTMENT OF EXECUTIVE COUNCILLORS

To note those Members appointed to hold responsibility for executive powers and duties determined by the Executive Leader.

The following executive responsibilities were confirmed by the Cabinet in May 2015:

- Strategic and Delivery Partnerships
- Strategic Planning and Housing
- Commercial Activities (to include Leisure Centres, CCTV, Document Centre, Car Parking)
- Operations and Environment
- Resources (to include Corporate Estates and Capital Projects)
- Customer Services (to include IT)
- Strategic Economic Development and Legal (to include Licensing and Protection, Communities and Voluntary Groups)
- Organisational Change and Development

The Executive Leader is appointed to serve as an ex-officio Member of the Employment Committee.

The Executive Councillor for Strategic Planning and Housing is appointed to serve as an ex-officio Member of the Development Management Committee.

The Executive Councillor for Strategic Economic Development and Legal is appointed to serve as an ex-officio Member of the Licensing and Protection Panel/Licensing Committee.

4. HINCHINGBROOKE COUNTRY PARK JOINT GROUP

To appoint four Members to serve on the Hinchingsbrooke Country Park Joint Group.

5. DEVELOPMENT PLAN POLICY ADVISORY GROUP

To appoint seven Members to serve on the Development Plan Policy Advisory Group.

A Sub-Group of the Cabinet that is exercising any decision-making powers delegated to it by the Cabinet must include only Cabinet Members. Those whose Terms of Reference are merely advisory can include non-Cabinet Members.

6. MEMBER DEVELOPMENT WORKING GROUP

To appoint six cross party Members to the Member Development Working Group.

7. SAFETY ADVISORY GROUP

To appoint five Members to serve on the Safety Advisory Group.

8. ONE LEISURE HUNTINGDON SPORTS CENTRE JOINT COMMITTEE

To appoint three Members to serve on the Joint Committee.

9. SHARED SERVICES JOINT GROUP

To note the appointment of the Executive Leader as per the Terms of Reference, as agreed by the Cabinet at the meeting on 21 April 2016.

Membership of the Shared Services Joint Group comprises the three Leaders from Huntingdonshire District Council, Cambridge City Council and South Cambridgeshire District Council, or in their absence their nominated substitute(s).

10. HUNTINGDONSHIRE DISTRICT COUNCIL GROWTH AND INFRASTRUCTURE THEMATIC GROUP

To appoint three Members to serve on the Huntingdonshire District Council Growth and Infrastructure Thematic Group.

The Executive Councillor for Strategic Planning and Housing is appointed to serve as an ex-officio Member as Chairman of the

Group.

Dated this 10 day of May 2016



Head of Paid Service

Notes

1. Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it -*
 - (a) *relates to you, or*
 - (b) *is an interest of -*
 - (i) *your spouse or civil partner; or*
 - (ii) *a person with whom you are living as husband and wife; or*
 - (iii) *a person with whom you are living as if you were civil partners*

and you are aware that the other person has the interest.
- (3) *Disclosable pecuniary interests includes -*
 - (a) *any employment or profession carried out for profit or gain;*
 - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
 - (c) *any current contracts with the Council;*
 - (d) *any beneficial interest in land/property within the Council's area;*
 - (e) *any licence for a month or longer to occupy land in the Council's area;*
 - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
 - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

Non-Statutory Disclosable Interests

- (4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*
- (5) *A Member has a non-statutory disclosable interest where -*
 - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or*
 - (b) *it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or*
 - (c) *it relates to or is likely to affect any body –*
 - (i) *exercising functions of a public nature; or*
 - (ii) *directed to charitable purposes; or*

- (iii) *one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.*

and that interest is not a disclosable pecuniary interest.

2. Filming, Photography and Recording at Council Meetings

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Please contact Mrs Melanie Sage, Democratic Services Team, Tel No. 01480 388169/ e-mail Melanie.Sage@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.